



**APPLICATION FOR A CERTIFICATE OF OWNERSHIP TO  
Travel  
with a Personal Pet**

CITES Form A3 (2005/11/24)

**CONVENTION ON INTERNATIONAL TRADE IN ENDANGERED  
SPECIES OF WILD FAUNA AND FLORA (CITES)**

If you need assistance in completing this form, the CITES Management Authority Office can be contacted through its Web site at [www.cites.ec.gc.ca](http://www.cites.ec.gc.ca) and by telephone at (819) 997-1840 /Toll Free 1-800-668-6767.

**Important Notes**

- **Certificates of Ownership may only be granted to Canadians for pet animals transported across international borders for personal non-commercial use. Fill in one application form for each pet.**
- **Application can be sent using ONE of the following methods (Send application only once) :**
  - To:** Management Authority, Convention on International Trade in Endangered Species (CITES)
  - By mail:** Canadian Wildlife Service, Environment Canada, Ottawa (Ontario) K1A 0H3
  - By courier:** Place Vincent Massey, Suite 306, 351 St-Joseph Boulevard, Gatineau (Québec) J8Y 3Z5
  - By fax:** (819) 953-6283 (applications **exceeding** 10 pages will **not** be accepted by fax).
- **All details of the application will be treated as CONFIDENTIAL.**
- **All applicable sections must be filled out.** Incomplete application forms will not be accepted. Additional information or documents may be requested from the applicant in order to process the application.
- **The applicant must sign the application form.**
- **There is a six (6) to eight (8) week processing period for all application forms.**
- **If the application is approved,** the certificate will be sent by mail to the applicant.
- **If you would like your Certificate sent by courier,** provide a pre-paid envelope and your business courier account number or VISA or MasterCard number to pay courier charges. The certificate will be sent to the address provided in Section 3A, unless otherwise specified by the applicant.
- Import and export of live animals is also controlled by the **Health of Animals Act** implemented by the **Canadian Food Inspection Agency (CFIA)**. CFIA can be contacted toll free at: 1 877 493-0468 (Canada East); 1 800 835-4486 (Canada Central); 1 888 732-6222 (Canada West).

## SECTION 1 APPLICATION TYPE

Check ONE of the following:

**New Application**

**Renewal** of a CITES certificate (Canadian)

Number of the CITES certificate: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

**Replacement** of a CITES certificate (Canadian)

Number of the CITES certificate: \_\_\_\_\_ Expiry Date: \_\_\_\_\_

Reason for replacement: \_\_\_\_\_

Expected date of permit reception (approximate if necessary): \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Year Month Day

**I would like my permit sent by:**  mail  courier (cost incurred by applicant)

If you would like your permit sent by courier, please provide:

Pre-paid envelope; or

Business account number: \_\_\_\_\_; or

Credit card number: \_\_\_\_\_ Card Type: \_\_\_\_\_ Exp. date: \_\_\_\_\_

## SECTION 2 TRADE TYPE

No.	Date of Exit from Canada	Canadian Port of Exit	Date of Entry to Canada	Canadian Port of Entry	Destination Country
1					
2					
3					
4					

## SECTION 3 NAME AND ADDRESS

### **A - APPLICANT (Canadian Owner)**

The applicant **must be a Canadian owner of a pet** or, when acting on behalf of the owner, must provide a letter from the owner giving the applicant permission to apply on his/her behalf.

Name of person:			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Email		
Home Phone:	Work Phone:	Cell Phone:	Fax:

## B - DESTINATION

Indicate name of person, name of hotel or your name in the case of a 2<sup>nd</sup> residence

Name of person:			
Name of hotel (if applicable):			
Street and number:			Post Office Box:
City:	Province/Territory:		Postal Code:
Country:	Email:		
Home Phone:	Work Phone:	Cell Phone:	Fax:

## SECTION 4 PURPOSE

Note that all the live animal identified in this application must be exported/imported for personal non-commercial use. Specimens traded for a different purpose must be applied for using a different application.

Check the box that best describes the purpose of the trip:

<input type="checkbox"/> <b>Vacation</b>	P
<input type="checkbox"/> <b>Exhibition/show</b>	P
<input type="checkbox"/> <b>Living part of the year in another country</b>	P
<input type="checkbox"/> <b>Other, specify _____</b>	P

\*If you are moving, complete the application for import, export or re-export of live animals.

## SECTION 5 DESCRIPTION OF THE SPECIMEN

Fill in one application form for each pet.

**IMPORTANT** — If your pet(s) bear(s) no identification marks such as a leg band, microchip or tattoo, we will not be able to proceed with the assessment of your application. Please contact your veterinarian to have your pet identified by a number. Use additional sheets if necessary. Please provide identification documentation if available.

Scientific Name	Common Name	Pet Name	Description
			<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Unknown Age or date of birth: _____ <div style="text-align: right;">Year/Month/Day</div>
			Compulsory-Identification Marks (leg band, microchip, tattoo) and any distinctive markings:

## **SECTION 6 ORIGIN AND LEGALITY**

Context of acquisition (purchase, gift, etc.):		Acquisition date :	
Name of person where you acquired pet:			
Name of company where you acquired pet:			
Type of company where you acquired pet:			
Municipal address :		Post Office Box:	
City :	Province/Territory :		Postal Code:
Country:	Email :		
Home Phone :	Work Phone:	Cell Phone:	Fax:

This section must be completed for each animal unless the information is identical for all animals. Note that in each case you will have to choose one of the following origin: A- from the wild, B- from captive breeding or C- unknown.

### **A- Complete this section if your animal came from the WILD:**

Country of capture:	Date of capture:
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### **B- Complete the following section if your animal came from a CAPTIVE BREEDING OPERATION:**

Name of breeder/breeding operation:		Is the operation registered with CITES? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, the registration number:	
Municipal Address:			Post Office Box:
City :	Province/Territory :		Postal Code :
Country :	Website:	Email:	
Home Phone :	Work Phone:	Cell Phone:	Fax:

**Complete the genealogy of the live animal (name and identification #) at the minimum to the 2<sup>nd</sup> generation (F2) born in captivity (parents, grandparents).**

F1	Specimen : Sex: <input type="checkbox"/> male <input type="checkbox"/> female Date of birth:			
	Mother : Date of birth:		Father : Date of birth:	
F2	Mother : Date of birth:		Father : Date of birth:	
	Mother : Date of birth:	Father : Date of birth:	Mother : Date of birth:	Father : Date of birth:

**C- Complete the following section if the origin of the animal is UNKNOWN:**

Explain in detail how you came to acquire your pet.

**Has a CITES permit or certificate (Canadian or foreign) already been issued for this animal?**

- No
- Yes (Attach a copy of the permit or certificate)  
Permit or certificate number: \_\_\_\_\_

**Attach a copy of any documents required to have acquire your pet**

- Any permits required to capture or remove the animal from the wild.
- Any receipt if your pet was purchased
- Birth certificate from the breeder (indicating the birth date of the animal and the parents (F1 and F2))
- Breeder certification of the genealogy
- Any health certificate
- Any other birth certificate
- Any registration certificates

**SECTION 7 TRANSPORT**

Explain how your pet will be contained during transport:

How many times do you expect to cross an international border (Canadian or foreign) each year?

**SECTION 8 CURRENT LOCATION OF THE SPECIMEN**

Please check the appropriate box:

- In Canada
- Outside Canada
- Detained by:  Canada Customs  
 Foreign Customs

Provide the Customs file number and copies of letters exchanged with Customs.

I do not have access to the Internet ([www.cites.ec.gc.ca](http://www.cites.ec.gc.ca)) and would like to receive a hard copy of the application form with my permit for future exports/re-exports.  Yes  No.

The undersigned hereby certifies that all information given in this application is true and correct.

**SIGNATURE OF APPLICANT:** \_\_\_\_\_ **DATE:** \_\_\_\_/\_\_\_\_/\_\_\_\_  
Year Month Day

**CHECKLIST**

- Did you sign the application?
- Did you answer all questions relevant to your pet animal?
- Did you attach copies of requested documents?
- Did you include your pet house name?